



Dinas a Sir Abertawe

Cofnodion Cyfarfod y Pwyllgor Rhaglen Chraffu

Siambwr y Cyngor - Neuadd y Ddinas, Abertawe

Dydd Llun, 9 Medi 2019 am 4.30 pm

Yn Bresennol: Y Cyngorydd M H Jones (Cadeirydd) fu'n llywyddu

Y Cynghorwyr

C Anderson
D W Helliwell
G J Tanner

Y Cynghorwyr

E W Fitzgerald
T J Hennegan

Y Cynghorwyr

L S Gibbard
P K Jones

Aelodau Cyfetholedig Statudol:

D Anderson-Thomas A Roberts

Cynghorwyr sy'n Aelodau Cyfetholedig

P M Black P R Hood-Williams
C A Holley J W Jones

Hefyd yn bresennol

Y Cyngorydd Andrea Lewis – Aelod y Cabinet dros Gartrefi ac Ynni
Y Cyngorydd Clive Lloyd – Aelod y Cabinet dros Drawsnewid Busnes a Pherfformiad

Swyddogion

Sarah Caulkin	Prif Swyddog Digidol a Thrawsnewid
Scott Dummett	Uwch-gyfreithiwr
Jo Harley	Rheolwr Gwasanaethau Digidol
Kate Jones	Swyddog y Gwasanaethau Democrataidd
Brij Madahar	Arweinydd y Tîm Craffu
Debbie Smith	Dirprwy Brif Swyddog Cyfreithiol

Ymddiheuriadau am absenoldeb

Y Cyngorydd(wyr): M Durke, E T Kirchner, W G Lewis ac W G Thomas
Cyngorwyr sy'n Aelodau Cyfetholedig: L R Jones

41 Datgeliadau o Fuddiannau Personol a Rhagfarnol.

Yn unol â'r Côt Ymddygiad a fabwysiadwyd gan Ddinas a Sir Abertawe, ni ddatganwyd unrhyw fuddiannau.

42 Gwahardd Pleidleisiau Chwip a Datgan Chwipiau'r Pleidiau.

Yn unol â Mesur Llywodraeth Leol (Cymru) 2011, ni chafwyd unrhyw ddatganiadau o bleidleisiau chwip na chwipiau'r pleidiau.

43 Cofnodion.

Penderfynwyd cymeradwyo a llofnodi cofnodion cyfarfod Pwyllgor y Rhaglen Graffu a gynhaliwyd ar 12 Awst 2019 fel cofnod cywir.

44 Cwestiynau Gan y Cyhoedd.

Ni chafwyd unrhyw gwestiynau gan y cyhoedd.

45 Sesiwn Holi Aelod y Cabinet: Aelod y Cabinet - Cartrefi ac Ynni (y Cynghorydd Andrea Lewis).

Cyflwynodd Aelod y Cabinet dros Gartrefi ac Ynni adroddiad ar y prif benawdau yn ei phortffolio a amlygodd y canlynol: -

- Eiddo Gwag - rhagorwyd 3.3% ar y targed hwn gyda 100 eiddo yn cael eu defnyddio eto yn 2018/19
- Atal Digartrefedd - ataliwyd 75.4% o deuluoedd rhag digartrefedd yn 2018/19, a rhagorwyd ar y targed 67% ac wedi cynyddu o 68.8% yn 2017/18
- Unedau Gwag - Lleihawyd nifer yr unedau gwag gyda 196 yn 2018/19 o'u cymharu â 241 yn 2013/14

Roedd cwestiynau a thrafodaethau â'r Aelod Cabinet yn canolbwyntio ar y canlynol: -

Cerbydau Trydan/Gwyrdd

- Anawsterau darparu pwyntiau gwefru cerbydau trydan ar gyfer staff (cwestiwn gan aelod o'r cyhoedd)
- Derbyniodd y cyngor gyllid gwerth £89,000 gan Lywodraeth Cymru o'r Gronfa Trafnidiaeth Leol ar gyfer darparu pwyntiau gwefru cerbydau trydan mewn nifer o gyfnewidfeydd parcio ar draws Abertawe sy'n hawdd i'r cyhoedd eu cyrraedd ac sy'n berchen i'r cyngor
- Fe fyddai gan feysydd parcio newydd bwyntiau gwefru trydan
- Mae gweithio ystywyth wedi lleihau'r angen i deithio ac mae'n lleihau'r ôl-troed carbon
- Defnydd o Hysbysiadau Gwybodaeth Flaenorol i benderfynu ar y lleoliadau strategol gorau i osod pileri gwefru
- Ffioedd parcio posib yn ogystal â'r trydan a ddefnyddiwyd
- Posibilrwydd o bwyntiau gwefru ar y stryd
- Datblygiad cerbydau hydrogen a phwyntiau tanwydd hydrogen a'r defnydd ohonynt
- Darparwyd pwyntiau gwefru am ddim mewn ardaloedd eraill, e.e. Milton Keynes, fodd bynnag derbyniwyd cyllid sylweddol at y diben hwnnw ac nid oeddent wedi'u hariannu o gyllidebau
- Cynnydd yn y trydan a ddefnyddir mewn cerbydau trydan yn ystod y gaeaf, wrth ddefnyddio'r system aerdymheru/wresogi a gyrru ar y draffordd
- Ffrydiau refeniw posib gan bwyntiau gwefru

Ynni Gwyrdd

- Cynnydd, lleoliad ac ariannu Fferm Solar - mae'n brosiect sy'n gwarantu adenillion, ond newydd gychwyn y mae

- Cynnydd/datblygiad y rhaglen i ailosod mesurau effeithlonrwydd ynni mewn cartrefi
- Cynnydd ar gartrefi fel gorsafoedd pŵer sef prosiect y Fargen Ddinesig Digartrefedd/Prosiect Tai yn Gyntaf
- System cyfeirio i Brosiect Tai yn Gyntaf - bwriad i gefnogi pobl sydd wedi bod yn cysgu ar y stryd yn y ddinas ers tro
- Dyddiad dechrau ar gyfer y prosiect Tai yn Gyntaf - yn ei gamau cynnar
- Cyfraniadau, ymrwymiad a chyfranogaeth gan drydydd partion e.e. Byrddau Iechyd, Crisis Skylight De Cymru
- Gwerthusiad o'r Prosiect Tai yn Gyntaf dros y tair blynedd gyda dadansoddiad terfynol ar ddiwedd y cyfnod hwnnw er mwyn penderfynu sut i'w ddatblygu

Eiddo Gwag

- Nodi eiddo gwag ac annog diddordeb mewn Benthyciadau Landlordiaid a ariennir gan Lywodraeth Cymru fel y gellir eu defnyddio unwaith eto

Eiddo Rhent/Tenantiaethau

- Deddf Rhentu Cartrefi - safoni contractau a goblygiadau adnoddau cyhoeddi contractau newydd i bob tenant
- Gorfodi tenantiaeth - ôl-ddyledion rhent, ymddygiad gwrthgymdeithasol
- Datblygu ap monitro sŵn

Addasu ac Adnewyddu Tai

- Grantiau Cyfleusterau i'r Anabl - yn cael eu cynnig o fewn amserlenni statudol

Penderfynwyd y bydd Cadeirydd Pwyllgor y Rhaglen Graffu'n ysgrifennu at Aelod y Cabinet, gan adlewyrchu'r drafodaeth a rhannu barn y pwyllgor.

46 **Craffu Cyn Penderfynu: Diweddarau System Cynllunio Adnoddau Menter.**

Roedd Aelod y Cabinet dros Drawsnewid Busnes a Pherfformiad, y Prif Swyddog Digidol a Thrawsnewid, a'r Rheolwr Gwasanaethau Digidol yn bresennol wrth i'r pwyllgor ystyried Uwchraddio'r System Cynllunio Adnoddau Menter.

Amlygodd Aelod y Cabinet y canlynol: -

- Strategaeth Ddigidol
- Risgiau fersiwn R.12.1 Oracle
- Opsiynau neu uwchraddio, symud i Oracle Cloud neu symud i systemau eraill
- Roedd gwerthusiad Infosys a'r gwaith diwydrwydd dyladwy wedi dyfarnu mai Oracle Cloud yn unig a allai fodloni'r holl ofynion
- Ymarfer Diwydrwydd Dyladwy
- Yr adnoddau angenrheidiol
- Cyfleoedd Trawsnewid Gwasanaethau
- Cyfleoedd i Greu Arbedion ac Effeithiolrwydd
- Llywodraethu
- Goblygiadau Ariannol

Gofynnodd y pwyllgor gwestiynau i Aelod y Cabinet ynghyd â'r Prif Swyddog Digidol a Thrawsnewid a'r Rheolwr Gwasanaethau Digidol a ymatebodd yn briodol. Roedd y cwestiynau a'r trafodaethau'n canolbwyntio ar y canlynol:-

- Sut fyddai'r prosiect yn cael ei ariannu
- Cywirdeb y Goblygiadau Ariannol a amlinellir yn Atodiad A yr adroddiad
- Hyder yn y system newydd a'r manteision
- Monitro'r arbedion posib yn effeithiol
- Model codi tâl
- Sicrwydd ar gyllid gan Swyddog Adran 151
- Byddai storio'r Cloud wedi'i leoli yn y DU
- Effaith ar adfer wedi trychineb - cadernid gwell
- Arbedion a wneir o'r cyfnod prosesu, prosesu di-bapur a'r posibilrwydd o leihau/ddosbarthu staff
- Cyflwyno technoleg Cloud a gwelliannau ar gyfer prosesau di-bapur, nad oeddent wedi'u cyflawni/darparu o'r blaen
- Hyblygrwydd system ac integreiddio â thechnolegau newydd megis Deallusrwydd Artiffisial
- Ymgysylltu/Ymgynghori ar y model codi tâl ar draws holl wasanaethau'r cyngor

Penderfynwyd: -

- 1) Y bydd Cadeirydd Pwyllgor y Rhaglen Craffu'n ysgrifennu at Aelod y Cabinet yn amlinellu barn y pwyllgor a fydd yn cael ei gyflwyno i'r Cabinet cyn iddo benderfynu ar y mater hwn;
- 2) Y bydd y pwyllgor yn derbyn diweddariad o'r Goblygiadau Ariannol a nodir yn Atodiad 1 yr adroddiad; a
- 3) Y bydd y pwyllgor yn gweld y sicrwydd gan y Swyddog Adran 151 y cyfeiriwyd ato yn ystod y drafodaeth.

47 Adroddiadau Cynnydd y Panel Craffu Perfformiad: Gwasanaethau i Oedolion (Y Cynghorydd Peter Black, Cynullydd).

Cyflwynodd y Cynghorydd Peter Black, Cynullydd, adroddiad am y diweddaraf gan y Panel Craffu Perfformiad Gwasanaethau i Oedolion. Tynnodd sylw'n benodol at faterion yn ymwneud â chontract y cyngor gyda'r RNIB yn ogystal â'r cyfarfod a gynhaliwyd ar 24 Medi 2019 ar Fyw â Chymorth ar gyfer Iechyd Meddwl ac Anableddau Dysgu sydd wedi cael cefnogaeth y panel wrth iddo ymgysylltu'n uniongyrchol â gofawyr/defnyddwyr gwasanaethau yn ddiweddar trwy grwpiau ffocws a drefnwyd gan y Tîm Craffu, sydd wedi rhoi safbwynt arall i aelodau'r panel ar ansawdd gwasanaethau a pherfformiad.

48 Aelodaeth Paneli a Gweithgorau Craffu.

Cyflwynodd y Cadeirydd adroddiad am 'Aelodaeth Paneli a Gweithgorau Craffu'. Nododd, yn ychwanegol at yr adroddiad ysgrifenedig a ddarparwyd, y byddai'r Cynghorydd Lesley Walton yn cael ei thynnu o Banel Perfformiad yr Amgylchedd Naturiol.

Penderfynwyd y bydd y Cynghorydd Lesley Walton yn cael ei thynnu o Banel Perfformiad yr Amgylchedd Naturiol.

49 Rhaglen Waith Craffu 2019/20.

Cyflwynodd y Cadeirydd y Rhaglen Waith Craffu gytunedig ar gyfer 2019/20.

Dywedodd hefyd mai Aelod y Cabinet dros Wella Addysg, Dysgu a Sgiliau fyddai yn y Sesiwn Holi Aelod y Cabinet ar gyfer cyfarfod nesaf Pwyllgor y Rhaglen Craffu. Croesawir trafodaeth ar bynciau ffocws allweddol ar gyfer y sesiwn honno. Nododd y Pwyllgor nifer o feysydd yr oeddent am eu harchwilio gydag Aelod y Cabinet: -

- Presenoldeb - cofnodi presenoldeb ledled y ddinas
- Ymdrechion i fynd i'r afael â phroblem cerbydau/llygredd aer y tu allan i ysgolion
- Llywodraethwyr Ysgol - syniad o ddyrannu cyfrifoldeb amgylcheddol penodol gyda chyrrff llywodraethu ac annog disgyblion ynghylch cyfleoedd a chyfrifoldebau amgylcheddol.
- Heb fod mewn Addysg, Cyflogaeth na Hyfforddiant (NEET)
- Prosiect Sgiliau a Thalent ar gyfer y Fargen Ddinesig

Penderfynwyd nodi'r Rhaglen Waith Craffu

50 Llythyrau Craffu.

Cyflwynodd y Cadeirydd adroddiad ar 'Llythyrau Craffu' er gwybodaeth.

Penderfynwyd y dylid nodi cofnod llythyrau'r Tîm Craffu.

51 Cynllun Gwaith y Pwyllgor Archwilio (Er Gwybodaeth).

Nodwyd Cynllun Gwaith y Pwyllgor Archwilio. Roedd y Cadeirydd i fod i ddod i gyfarfod y Pwyllgor Archwilio ar 8 Hydref 2019, fodd bynnag, nododd y byddai angen aildrefnu hyn.

52 Dyddiad ac Amser Cyfarfodydd Paneli/Gweithgorau Sydd ar Ddod.

Nodwyd dyddiadau ac amserau cyfarfodydd nesaf paneli/gweithgorau.

Daeth y cyfarfod i ben am 6.10 pm

Cadeirydd



**To/
Councillor Clive Lloyd
Cabinet Member for Business
Transformation & Performance**

BY EMAIL

cc: Cabinet Members

*Please ask for:
Gofynnwch am:*

*Direct Line:
Llinell Uniongyrochol:*

*e-Mail
e-Bost:*

*Our Ref
Ein Cyf:*

*Your Ref
Eich Cyf:*

*Date
Dyddiad:*

Scrutiny

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SPC/2019-20/5

11 September 2019

Summary: This is a letter from the Scrutiny Programme Committee to the Cabinet Member for Business Transformation & Performance following the meeting of the Committee on 9 September 2019. It is about a proposed cabinet decision on the Enterprise Resource Planning (ERP) System.

Dear Councillor Lloyd,

**Pre-decision Scrutiny of Cabinet Report:
Enterprise Resources Planning (ERP) System**

The Scrutiny Programme Committee met on 9 September to consider the report that you intend to present to Cabinet on 19 September, and give a view on the proposed decision. We thank you and relevant officers for engaging with scrutiny councillors on this matter and inviting a view from the Committee prior to decision-making.

Your report concerns the need to upgrade the Council's existing Oracle system, which is responsible for back office processes across the whole Council, and therefore, in your words, the lifeblood of the organisation. You reported that the system will not be supported from November 2020 and will not receive regular updates and patches as it does now, which increases the risk of cyber-attacks and potential data theft. Furthermore, we noted that the system will be completely obsolete by December 2021. The Committee understood that this clearly presented a risk to the operation of key Council functions, including accounting, procurement, and payroll systems. Clearly doing nothing was not an option.

OVERVIEW & SCRUTINY / TROSOLWG A CHRAFFU
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I dderbyn yr wybodaeth hon mewn fformat arall neu yn Gymraeg, cysylltwch â'r person uchod
To receive this information in alternative format, or in Welsh please contact the above

You explained to the Committee the approach taken to identify suitable options to upgrade the system, and rationale for recommending a move to Oracle Cloud following due diligence, taking into account Council resources, which you told us was both cheaper and more advantageous than upgrading to the next version of Oracle (version R12.2). In your view Oracle Cloud will deliver everything the Council already does whilst significantly improving and transforming processes, and provide better resilience for the Council and support for business continuity. You added that a move to Oracle Cloud will put the Council in an advantageous position compared with other regional partners. Given the regionalisation agenda there would be an opportunity for Swansea to run the back office functions of other public bodies and potentially sell consultancy services given staff knowledge and experience.

We noted, however, that the move to Oracle Cloud is a large programme that will involve significant technical and service resources over the implementation period, which your report describes in detail, and outlines some urgency to proceed to allow enough time for procurement and backfill processes before the delivery / implementation programme starts in November. You reported that there would be a training requirement for staff to support the implementation as the look and feel and ways of working will be completely different. We also noted that there would be no scope to tailor the new system to around local processes but rather the organisation expected to adapt to the system. You felt that the customisable nature of the existing system has led to inefficient processes within the Council, involving manual workarounds. Your report shows the opportunities for change and service and subsequent efficiency and cashable savings from moving to Oracle Cloud.

The Committee would raise the following points as a 'critical friend' with Cabinet, which should be taken into account before committing the Council to this project.

Cabinet should:

- Consider its confidence in, and the shelf life of the new system. To what extent is it future-proof, e.g. integration with future AI (artificial intelligence) systems? Will the Council find itself needing to upgrade / move to a different system, at significant expense, in a few years' time?
- Fully understand the financial implications and revenue costs associated with the upgrade, which were unclear during the Committee discussion. There is no indication of what the revenue costs will be after 2021. We would expect that there will be an ongoing commitment for many years after that date and there should be some indication of this in the financial implications. Committee members also felt the one-off costs outlined in the report were confusing and could be clearer. There was some concern at the proposed use of the capital equalisation reserve. Members were under the impression that this reserve was allocated to cover the cost of the arena. What are the revenue implications for the Council if Cabinet is using this reserve for this ICT project instead?

- Satisfy itself about the projected / potential benefits (non-cashable and cashable) of the new system. Are they realistic? Councillors, like myself, can remember previous decisions to implement / upgrade the Oracle System and were understandably cautious about the benefits outlined in the report as there was some concern about the level of benefits / savings delivered by the existing system, which some years ago promised a similar transformation of the Council's operations. We would ask how are these benefits going to be monitored?
- Ask why a re-charging model, referred to in para. 5.1 of your report, has not already been explored given that cloud services are priced based on consumption. It is unclear what business processes will change and what they will look like following the move to Oracle Cloud and again reinforces the need for Cabinet to be realistic about the transformation opportunities, including the expectation of more sophisticated and streamlined processes. Cabinet should be aware of the budgetary impacts, including risk on the revenue budget, if ambitious savings targets are not realised. It should also consider whether there is going to be a financial impact to specific departments across the Council, e.g. arising from any re-charging model. There should be an idea of what the recharge system would look like with some example of costs per use.
- Be clear that cashable savings outlined in the report could include a reduction in staffing.
- Be clear that the Oracle Cloud data centre is based in the UK, not overseas, which will improve the Council's resilience / disaster recovery, business continuity, and reduce the physical server footprint within the Civic Centre that will also save energy.
- Check that new system requirements will be conducive to the growing number of Council staff working agile, and equally accessible whether working within Council offices or from home.

We intend to keep a watch on the upgrade and as well as following up with you when we see you next for Q & A Session we will call for a post-implementation report back in due course. e.g. after the first year of operation.

Finally, we welcome the early availability of this report to scrutiny ahead of the planned cabinet meeting and hope cabinet can facilitate similar opportunity of early engagement for future pre-decision scrutiny activity to give us more time to consider reports and allow our input to be more meaningful.

I will attend the Cabinet meeting on 19 September, assuming inclusion of your report in that agenda, to feedback the Committee's views as contained in this letter.

Your Response

We hope that you find the contents of this letter useful and would ask you to write back by 2 October to confirm the decision of Cabinet and response to the points and questions raised.

Yours sincerely,

Mary Jones

COUNCILLOR MARY JONES

Chair, Scrutiny Programme Committee

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